



Maritime College Alumni Association

General Meeting Minutes – November 2022

Meeting Held on November 17, 2022 via Teleconference (Microsoft Teams)

Officers

Kevin Danko	President
Leo Imperial	2 nd Vice President
Sam Reilly	Treasurer
Tyler Reszoly	Secretary

Board Members

Michael Paturas	Ted Mason
Mike Trotta	Vic Corso
Bridget Cooney	Richard McClain

Past MCAA Presidents

John Valvo	Past President - 2020
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MCAA Staff

Maggie Giunco	Previous Director
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College Staff

Douglas Hasbrouck	VP of Development
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Chapter Presidents

Dennis Brennan (San Diego)	Jim Yahner (long Island, NY)
Jamie McNamara (New Jersey)	Steve Carbery (other attendee)

November 2022 Meeting Minutes

1808: Call to Order

- Approval of the September Meeting Minutes
 - Motion put forth – **Motion carried, all in favor**, motion carries
- Approval of the October Meeting Minutes
 - Motion put forth – **Motion carried, all in favor**, motion carries

1810: Presidents Report & General Update – Kevin Danko

- Jeanne has resigned from the MCAA and is no longer with the group at this time
- Maggie has agreed to help with events and communication only as a search for a new Director occurs (Maggie is a previous Director). Some of the administrative items are moving a little slow right now. Jeanne's MCAA email is being forwarded to the Director's inbox.
- Finance – Kevin is working with Kamal to ensure bookkeeping is up to date (reporting is behind therefore there is no Treasure Report for the call)
 - Payment processing through Paypal, Square or Blackbaud
 - Check processing
- Operations requiring attention
 - **Communication** for us to keep things moving, nominations, elections, annual dinner, and membership drives (Maggie will be helping with this)
 - **Search Committee** for the Executive Director role in place, members include Steve Carbery, Kevin Danko, Greg Tuthill and Leo Imperial
 - Looking to put a more successful team in place moving forward versus being dependent on one person
 - **Interim Daily Operation Actions**
 - John Valvo will go onto the campus on Friday, Leo will go on Monday's, and Ted (general office admin, mail processing)
 - Checks can be sent to Sam to process into the fund. The part time cadet will stop in Tuesday, Wednesday and Thursday to make the data entries and assist where needed

1850: Nominations Meeting

- December 01 @ 6:00 PM ET
- Venue - Reichenbach Hall
- Hors d'oeuvres from 6-8 PM and an open bar
- Goal is to communicate the Fall Nomination event on 11/18
 - Rick and Mike will coordinate the Social Media blast. Work with Maggie, Leo, and Mike Trotta for the details. Rick needs the full list of usernames and passwords
 - Doug can assist sending the communication in our name using the database (Lexi on Doug's team can do this) – Mike will coordinate
- **1907: Motion put forth** - due to the extenuating circumstances with the MCAA Administration/Staffing challenges we will vary from the Standard Operation Procedure for the 2022 election. **Motion carried, all in favor**, motion carries.

- Nominations open when communications are sent - target Nov 18, 2022
- Nominations may be mailed, emailed, or taken from the floor at the Nominations Meeting on Dec 01, 2022, all nominations close by the end of the nominations meeting.
- Required documentation from nominees must be submitted to Mike by Dec 08, 2022 and then submitted to the board
- Mike ran through the list of everyone on the call to ask their intention to run in 2023 or not

1919: January Dinner

Honors Committee – Ted Mason

- Discussed that there has been a change in the proposed honorees for the January dinner.
- Ted discussed the placement of the January dinner in the Magazine, it is slated to be on the back cover. Concerns over the release date of the magazine ahead of the dinner.
- **1940: Motion put forth** - due to availability changes of the proposed honorees we are proposing to change to the following:
 - Distinguished Alumni of the year – Kevin Graney, President of General Dynamics Electric Boat
 - Special Recognition - Peter Vecchio, Current Chair of the Marine Transportation department
 - **Motion carried, all in favor**, motion carries.

1943: Review of Committee Progress

- **1943: Audit Committee – John Valvo**
 - Filing was completed on time by the November 15th
 - Trying to get needed information from our prior auditor in order to have a qualified financial statement. If we do not receive the information, we will have an un-qualified financial statement.
- **1948: Membership – Vic Corso & Leo Imperial**
 - Vic still needs to redraft the verbiage
 - There is no available online roster to 'self-search' on the website, discussed the possibility for this to occur. There is a tack-on software for the new database that could be implemented for an estimated 6-8k.
 - If the board is ready to pull the trigger on this, Doug can start exploring options on what this is
 - Additionally, discussed a printable membership roster to be sent ever x years

1953: New Business

- John requesting Mike Trotta consider updating the by-laws for annual elections

1953: Motion to adjourn meeting

1954: Motion carried. November 2022 meeting concluded.

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