



**General Meeting Minutes – March 2023**

**Meeting Held on March 16, 2023 at SUNY Maritime College New York, NY and via  
Teleconference (Microsoft Teams)**

**Officers**

<b>Steve Carbery</b>	<b>President</b>
<b>Greg Tuthill</b>	<b>1<sup>st</sup> Vice President</b>
<b>Leo Imperial</b>	<b>2<sup>nd</sup> Vice President</b>
<b>Tyler Reszoly</b>	<b>Secretary</b>
<b>Sam Reilly</b>	<b>Treasurer</b>

**Board Members**

<b>Mike Trotta</b>	<b>Ted Mason</b>
<b>Vinod Melwani</b>	<b>Vic Corso</b>
<b>Rick McClain</b>	<b>Michael Paturas</b>

**Past MCAA Presidents**

<b>John Valvo</b>	<b>Past President - 2020</b>
-------------------	------------------------------

**MCAA Staff**

<b>Saira Yoo</b>	<b>MCAA Staff</b>
<b>Don Gale</b>	<b>MCAA Editor</b>

**College Staff**

<b>Douglas Hasbrouck</b>	<b>VP of Development</b>
--------------------------	--------------------------

**Chapter Presidents**

<b>Art Sulzer (Del Val)</b>	<b>Dennis Brennan (Southern California)</b>
<b>Doug Buell (Western, NY)</b>	<b>Jim Yahner (Long Island, NY)</b>

## March 2023 Meeting Minutes

### **1806: Call to Order**

### **1807: Roll Call**

### **1810: Approval of the February Meeting Minutes**

- Motion put forth – **Motion carried, all in favor.**

### **1811: Report from President MCCA**

- Connecticut Maritime Association (CMA) 2023 event is on March 21-23. The college will have a booth and they have posted times on their website with a list of alumni and faculty who will be speaking at the event.
- Spring Fling – Occurring on April 1<sup>st</sup>, open to alumni. Unsanctioned event, no tailgating allowed.
- Good attendance from alumni at the Student Body's cultural club dinner earlier in the month. Great event overall.

### **1818: Treasurer's Report – Sam Reilly**

- Budget (information through February 28, 2023)
  - \$5,550.28 Gross Income YTD
  - \$110,465.33 Gross Revenue
  - \$28,936.48 Gross Expenses
  - \$87,079.13 Net income YTD
- Budget highlights
  - Dues - \$3,020 for February
    - **2022 \$27,700      2021 \$51,795      2020 \$57,830**
  - Underway Fund - \$994.15
  - June Golf - \$24,444.50
  - Annual Alumni Dinner - \$86,170.03
  - Ancient Mariner – (\$149.20)
  - Total Revenue from Events: \$110,465.33
- Funds
  - January 1, 2023 - \$10,339,794.61
  - January 31, 2023 - \$11,076,495.75 +3.68%
  - February 28<sup>th</sup>, 2023 - \$10,903,145.46 +1.84% (Asset Appreciation)
  - March 14<sup>th</sup>, 2023 - \$10,860,334.30 +1.30%
  - +\$351,551 Net Inflows (Baker contribution)
  - December 31, 2022 – \$10,339,794.61 (-20.01% includes net flows) / -18.59% asset appreciation for 2022
  - SST Appeal 2023 \$49,455.82 balance carried over
- **2023 Budget:** Up to this point, a 2023 budget has not been officially published. The board had some questions regarding the budget number for dues income. Considering

the trend in due's income year over year and the go-forward approach to membership, the target budget number for dues in 2023 was reduced.

- 1838 – Motion to set the budget of Membership Dues of \$25,000 for 2023. **Motion carried, all in favor.**
- Following the dues, the group discussed the budget number for the Underway fund. Key takeaways:
  - Need to ensure people are made aware of the Underway Fund.
  - Thoughts of incentivizing and a special thank you to those who contribute.
  - The group decided to use the 3-year average for the 2023 Underway Fund budget number, but then decided to round up to \$40,000.
  - Discussed the possibility of doing a match from the Board Members for those who donate. If you want to contribute to the match amount, reach out to John Valvo.
- Promotional Merchandise – think that we should contain a budget number, as a takeaway from this meeting Vin will get with Bill Kelly this week to design something that may be used for upcoming Sea Term and the Sesquicentennial 150<sup>th</sup> anniversary. \$5,000 budget line item.
- The events committee provided updated gross revenue estimates for the 2023 budget. Sam updated the 2023 budget based on this information.
- Discussed the cost for Atlantic Consultants/MCAA Staff. The board should have a clear understanding & copies of the contract for MCAA Staff.
- 1914 – Motion to approve the 2023 budget with a net income budget of \$813. **Motion carried, all in favor.**
  - The 2023 budget will be provided separately from the Treasurer and needs to be sent to the College.

### **1917: Report from the College – Doug Hasbrouck**

- Database Update
  - Doug shared the pending items that his team are working on cleaning up.
- Legislative Outreach Efforts
  - The Admiral wanted to thank the Alumni for all outreach efforts, he heard a lot of feedback from legislators and their staff.
  - Waiting to see the One House Budget results, they expect to get more money. But note specific SST funds.
  - The legislative change for the cadet appointment program is moving along.
- Summer Sea Term (SST)
  - Target delivery is now 01 June. SST will be on the new ship, but confirming logistics of SST based on the new delivery.
- Maritime College Sesquicentennial
  - Many opportunities to celebrate the school and the Alumni Association. Theme of 'Celebrating our Past, Investing in our Future.'
  - They are looking for alumni to work on the TSES on SST
- Summer/Fall
  - Want to keep good engagement with the MCAA and have more participation. Various SST receptions are possible, christening or naming ceremony

(September 19), Admirals Dinner (September 19), and Homecoming (October 27-28).

- Admiral had a funding request for an afternoon barbecue Senior Class picnic on the front lawn. Asked if we would consider partnering with the Parents Association for helping to fund this.
- Discussed using the Honors dinner in January of 2025 for the end of the Sesquicentennial. More discussions needed on this topic.
- Doug said that he will share some of the slides that were presented on the call.
- Dennis asked what the status of getting a clear view of who's current with dues on the database. Saira stated that they are still working on it, going through each and every payment to link to the right profile over the last couple of years.

### **1927: Speaker Series – Doug Buell & Steve Carberry**

- Discussed the creation of a speaker series provided by Maritime Alumni presenting on their career, day-to-day job, etc., with a target audience of current cadets.
  - Frequency – once per month
  - Speakers would be in person or virtually.
  - Gearing towards a soft opening on April 11<sup>th</sup> or 12<sup>th</sup>.
  - Please let Doug Buell know if you have any contacts with different backgrounds.
  - 15 people are already onboard to speak at one of the series.
  - Can use this as an opportunity for the speakers to take resumes from the cadets for possible recruiting.
  - Need to connect with the PR Committee (Rick McClain) to post the series online. Mike Paturas to reach out to Doug B.

### **1950: Committee Progress**

- **By-Law Committee;** Leo Imperial
  - Revision to the by-laws, the survey monkey vote that went out was unanimously voted as yes. A survey monkey will be going out to all of the membership for a vote. Expect this to go out prior to the end of March.
  - New committee member (Vin), taking a lot at the Mission Statement and a side-by-side comparison to the other State Maritime Academies.
- **Membership Committee;** Leo Imperial
  - Nothing to report.
- **Legal/MOU;** Steve Carberry
  - Doug printed out documents for the committee to review, MOU renewal.
- **Database;** Steve Carberry
  - Need to create this committee, need to identify a chair. Steve will drive next steps.
- **Honors;** Leo Imperial
  - Nothing to report.
- **Events;** Greg Tuthill
  - Committee is pretty much finalized, going to also add Jim Yahner.
  - The committee has outlined the calendar of Events for 2023.
    - Considering adding the National Maritime Day in May as an additional event.

- Doug listed all of the Maritime College events and the events committee is reviewing which events make sense for the MCAA to participate in.
  - Put together an Events budget and business plan for the year, will ensure that it aligns with the 2023 budget. Need to ensure that we have targets for each event.
  - June golf outing is currently the biggest priority right now. Confirming the venue and dates available.
- **Magazine Committee;** Ted Mason & Don Gale
  - Received some content, working to submit to meet the April 3<sup>rd</sup> deadline for our initial draft copies to the college.
- **Public Relations;** Michael Paturas
  - Rick provided some feedback on updates needed on the website.
  - Latest alumni spotlight was just sent over to be posted, with another scheduled for next week.
  - Need to review access control for each of our platforms for the MCAA.
  - Vin recommends posting the all-female crew that just recovered a rocket off the East Coast, suggesting posting online.
- **Scholarship Committee;** John Valvo
  - John presented on the update of the numbers for the 2023 Summer Sea Term Scholarships. Everything remained on schedule, each participant of the committee read about 25 essays each.
  - The committee met on Monday to review, and John shared the preliminary allocation numbers. We did not have 2023 SST cost, so the 2022 SST cost was carried over for now.
  - Application - there were 68 1<sup>st</sup> Class Deck, 39 1<sup>st</sup> Class Engine, 6 2<sup>nd</sup> Class Deck, and 10 2<sup>nd</sup> Class Engine. We are on track on to give to the 1<sup>st</sup> class as some 2<sup>nd</sup> class scholarships will be handled through the Class of 65'. There has been challenges with the accuracy of the applicant assignments sent from the College i.e., stated they were a 2<sup>nd</sup> class application but in the essay, they said they were going on 1<sup>st</sup> class cruise.
  - There is \$491,000 available for Scholarship funds. There could be additional funds coming in before SST.
  - It was discussed that in the future, maybe the scholarship money should be awarded more favorably to 3<sup>rd</sup> Class cruise.
  - Discussed getting an SST appeal out to bridge the difference and raise additional scholarship funds.
  - 2043: Motion to approve a minimum \$500,000 scholarship budget. **Motion carried, all in favor.**
- **Audit Committee;** John Valvo
  - The 2021 audit is now complete from the Buchfinder auditors. They provided a management letter summarizing the audit to the association. We are pleased with Buchfinder as our new auditors. There were some findings raised within the Management letter from the information turned over to Buchfinder from our previous auditors.
    - The Management Letter and financial documents will be sent to SUNY with an explanation of our personnel change for the delay.
  - Buchfinder has a contract to complete the next audit and taxes.

- They requested additional compensation for the 2021 audit just completed as it required additional work/challenges.
  - 2105: Motion to approve the additional request of compensation of \$3,500 to Buchfinder. **Motion carried, all in favor.**

### **2105: Chapters Update**

- Art Sulzer (Philadelphia)
  - Last week there was an event at the Seaport Museum. On the 31<sup>st</sup> of March there will be a tour of the Empire State with a dinner at the Navy Yard after. There are 6 \$2500 scholarships posted with a deadline for applications of April 1<sup>st</sup>.
- Dennis Brennan (Southern California)
  - Trying to put an event together for Maritime Day.
- Doug Buell (Western, NY)
  - Nothing to report.

### **2109: Unfinished Business**

- New Alumni night, Saira is confirming a venue for end of March or first week of April.

### **2110: New Business**

- Nothing to report.

### **2118: Motion to adjourn meeting**

**2119: Motion carried. March 2023 meeting concluded.**

*-End of Document-*