



**General Meeting Minutes – February 2023**

**Meeting Held on February 16, 2023 at Mediterranean Shipping Co. New York, NY  
and via Teleconference (Microsoft Teams)**

**Officers**

<b>Steve Carbery</b>	President
<b>Greg Tuthill</b>	1 <sup>st</sup> Vice President
<b>Leo Imperial</b>	2 <sup>nd</sup> Vice President
<b>Tyler Reszoly</b>	Secretary
<b>Tim Ireland</b>	Asst Treasurer

**Board Members**

<b>Mike Trotta</b>	<b>Ted Mason</b>
<b>Seth Lucas</b>	<b>Vic Corso</b>
<b>Peter Bermont</b>	<b>Michael Paturas</b>
	<b>Vinod Melwani</b>

**Past MCAA Presidents**

<b>John Valvo</b>	Past President - 2020
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**MCAA Staff**

<b>Maggy Giunco</b>	MCAA Staff
<b>Saira Yoo</b>	MCAA Staff
<b>Don Gale</b>	MCAA Editor

**College Staff**

<b>Douglas Hasbrouck</b>	VP of Development
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**Chapter Presidents**

<b>Doug Buell</b> (Western, NY)	<b>Jim Yahner</b> (long Island, NY)
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## **February 2023 Meeting Minutes**

### **1805: Call to Order**

### **1806: Roll Call**

### **1810: Approval of the January Meeting Minutes**

- Motion put forth – **Motion carried, all in favor**, motion carries.

### **1811: Report from President MCCA – Priorities & To Do List**

Steve documented all priorities reviewed on the last meeting, summarized below:

- MOU – Need to determine a group to review the MOU. Doug sent Steve papers from SUNY which included some changes. Think we need a committee for this, maybe the legal team.
- Donor Letters - Recognition Letters need to go out to our donor pool. Steve and Maggy meet with our cadet employee, working with Kamal on a list of all of the gifts received in 2022. A letter will be drafted and then distributed. Target completion by March.
- Annual Reports - 2022 Annual Report needs to be compiled, then 2021. Kevin will need to determine whether electronic or paper reports will go out. Steve to follow-up with Kevin to confirm.
- Magazine Committee - Draft run of content needs to be agreed upon and then produced. All in good order at this time.
- Scholarship - Committee active, amounts of essays determined, review applications. Review is complete. Waiting for the college to get back with the grading / charting. Once the College gets back to us the committee will meet to determine scholarship assignments.
- PR/Social Media – Who controls ownership and can post on each platform. Should have the PR committee create an SOP on how this is determined.
- Database - Help organize the cleanup and ongoing maintenance. Need to understand how the data base is organized and accessed.
- Upcoming events – Some are attending the cultural clubs dinner in February. Steve and Greg will be meeting with the Admiral. Need an upcoming events calendar. If anyone wants to attend a dinner cruise for the SGA to be a chaperon, let Steve know.
- Reviewed Committee assignments – separate list to be shared:
  - Discussed the need to have sub-committees for certain events i.e., Honors (sub-committee of Events), Golf (sub-committee of Events), Homecoming (sub-committee of events).
  - Discussed the role of the All Hands-on Deck committee to determine that there is an annual DEI training that should be completed. Additionally, we

- need to be proactive and reaching out to include as many groups as possible versus everyone having a separate association.
- Steve added a new committee for database integrity. This can be done remotely.
  - By the 2<sup>nd</sup> of March, everyone on the Board shall let Steve know of at least 2 committees they want to participate in.
    - Pete mentioned that it would be helpful to have all committee information sent out
  - There used to be a list of standards/SOPs for each of the committees. Steve will take a look through the MCAA Onedrive to see if there are existing SOPs for each of the committees that can be shared

### **1904: Treasurer's Report – Tim Ireland**

- Budget (information through January 31, 2023)
  - \$1,534.66 Gross Income YTD
    - \$1,180.00 YTD Gross Income
    - \$350 Underway Fund
  - \$35,378.50 Gross Revenue YTD
    - All from the Alumni Awards dinner
  - \$13,462.56 Gross Expenses
  - Net income YTD – \$23,450.60
- Budget highlights
  - Dues - \$1,180 for January
    - **2022 \$27,700            2021 \$51,795            2020 \$57,830**
  - Underway Fund - \$350.00 (YTD)
  - June Golf -
  - Annual Alumni Dinner - \$35,378.50
  - Ancient Mariner -
  - Total Revenue from Events: \$35,378.50
- Funds
  - January 1, 2023 - \$10,339,794.61
  - January 31, 2023 - \$11,076,495.75 +3.68%
  - February 15, 2023 - \$11,222,985.48 +4.98% (Asset Appreciation)
  - +\$351,551 Net Inflows (Baker contribution)
  - December 31, 2022 – \$10,339,794.61 (-20.01% includes net flows) / -18.59% asset appreciation
  - SST Appeal 2023 \$49,455.82 balance carried over
  - **\$487,249.65 Total SST Scholarship Funds Available**
- Other Items:
  - Greg mentioned that there would be value on doing a month-by-month budget
  - Happy with the overall income for the January 23' Alumni dinner. Expenses are mostly finalized, still waiting for some receivables.

### **1917: Report from the College – Doug Hasbrouck**

- Summer Sea Term (SST) - Captain McManus gave the okay for Doug to share the 2023 SST port calls as planned:
  - Baltimore, San Juan, Jacksonville, Nassau, and Bermuda
  - Discussed what options may be available for a get together over SST. Events committee should discuss. Dates for the port of calls are still TBC.
  - They are looking for alumni to work on the TSES on SST

## 1923: Committee Progress

- **By-Law Committee;** Leo Imperial
  - Leo went for a motion regarding the proposed by-law changes which were distributed one day before the call. Not enough time to review it.
  - The committee has gone through the by-laws and the committee is committed to continuing going through the by-laws for the next twelve-months. Changing membership to have sustaining members which are dues paying with the right to run for, vote for, and hold office.
  - A red-lined version has been sent out to the Board, with all of the proposed changes.
  - Next Steps:
    - A survey monkey to be sent out to the board. If voted as a 'accept' or 'reject.' If accepted, then the by-laws will be shared with the membership.
      - Give everyone 2-weeks to vote
    - Steve C. requested that Leo sends a separate email to be specifically for this issue for the voting members to review.
    - Additional by-law corrections and revision will still be completed throughout the year.
- **Legal/MOU;** Steve Carbery
  - Steve will take the lead on the MOU renewal.
  - A compare of the previous MOU documents which have expired, and the MOU documents the SUNY sent over to see what, if any differences have occurred will be done.
  - The database agreement can be incorporated as an appendix item still.
- **Database;** Steve Carbery; Need to create this committee, Steve will drive next steps.
- **Honors;** Leo Imperial; Not sure if the name of this committee will be Honors or Dinner. They will be conducting a critique of the dinner.
- **Magazine Committee;** Ted Mason
  - A meeting occurred with the college, the main item of note was the date for magazine release. The target date for release is mid-July. Theme is 'celebrating our past looking forward to the future.'
  - April 3<sup>rd</sup> is the deadline for our initial draft copies to the college.
- **Membership Committee;** Seth Lucas; Nothing to report
- **Public Relations;** Michael Paturas; Nothing to report.
- **Scholarship Committee;** John Valvo; Nothing additional to report, in progress
- **Audit Committee;** John Valvo; Still trying to get some old information to the auditors from FTI. John to have some dialogue with our bookkeeper. This is still related to the audit for the 2021 fiscal year.

### **2005: Chapters Update**

- Doug Buell (Western, NY) – Doug to share a list of alumni within a 100 mile radius of Buffalo, NY. Also, this chapter needs to be added onto the website.
- Jim Yahner (Long Island) – Have not had an event in a while. Trying to get a group together towards the end of March.

### **2017: Unfinished Business**

- Spring Fling, same day as a home lacrosse game against Kings Point. Shaping up to be a mini homecoming. Date is April 1<sup>st</sup>.
- There was an initiative pre-Covid to have the maritime alumni association tent/banner visible during some of the sporting events. Need volunteers – events committee should take this as an action item. Can we partner with the Parents Association?
  - We need an events committee

### **2028: New Business**

- Continuing the By-Laws - Leo made a motion to put the By-Law changes to a vote with a finish date of March 2<sup>nd</sup>. All in favor, motion carried.

### **2029: Motion to adjourn meeting**

**2030: Motion carried. February 2023 meeting concluded.**

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